



FONDATION DES ÉTATS-UNIS

HOUSE RULES OF THE FONDATION DES ETATS-UNIS

ADMISSIONS

1. Admission to the Fondation des Etats-Unis is for the entire academic year: September or October to June 28.
2. Residents must be under 29, full-time students. Any change must be notified to the administration. Readmission (to be filed in March) is based on good conduct in the house, to be considered by the directors and renewable twice. Room changes may be requested upon new admission.
3. Rooms are allocated based on availability at the FEU. Any change of rooms during the year is subject to availability and a fee.

RENT PAYMENTS

4. Rent must be paid by the 5th of each month, in full. Late payments will jeopardize your readmission. Unpaid rent will result in dismissal.
5. Rents run from the first to the last of the month. There are no partial rents.

ROOM OCCUPATION AND GUEST POLICY

6. The use of the room is personal and non-transferable. No one but you can use or stay in your room, you cannot rent or lend your room in your absence. Failure to comply with this rule may result in dismissal.
7. A close friend or parent may be invited with reservation and payment 48 hours in advance at the cash desk or reception. Residents are responsible for their guests. The Fondation must know how many people are on site at all times in case of a fire emergency.
8. The staff is allowed access to your room, for security reasons, on any day.
9. The Paris police regulations forbid keeping anything outside the windows (drying clothes), including on the windowsills.
10. Residents may decorate their rooms with posters using masking tape only ("Tesakrep"). Nails, thumbtacks or scotch tape damage plasters and paints.
11. Any damages (clogged sink, jammed locks, broken windows, etc.) or missing furniture may be charged. Stoves or ovens are not allowed in the rooms, they will be removed by the staff and kept until your departure. Water boilers and fridges are allowed.

Please turn over

COMMON SPACES AND CLEANING

12. Sheets and pillow cases are changed once every two weeks on Tuesday between 10am and 5pm. Please take off and fold your dirty sheets for the staff to take away. They will drop fresh sheets on the bed. If you forget to take off and fold your sheets, they will not be changed.
13. Noise disturbances are not allowed, especially between 10pm and 7.30am. Any disregard for this basic rule will result in a meeting with the administration and a formal warning. The second warning will result in not being accepted next year. A third warning will result in immediate expulsion.
14. The Rectangle, which may be used for social gatherings, is open until midnight. For security reasons, BBQs, cultural and sports events, and the participation of any non-residents is subject to an authorization (see Reception 2 weekdays in advance).
15. The musicians on the 5th floor may practice Mon-Fri 9am-9pm, Saturday 11am-10pm and Sunday 11am-8pm. The music room is open from 9am to 10pm from Monday to Friday, from 11am to 10pm on Saturday and 11am to 8pm on Sunday.
16. Rooms and common spaces must be kept clean. Please report any damage.
17. The Fondation des Etats-Unis has surveillance cameras at all of the doors 24hrs a day. Please use the front and back doors to enter and exit. The front door is closed from 1:15am (after the arrival of the last RER) until 5am. DO NOT USE the side emergency doors, except in case of emergency.
18. It is prohibited to smoke anywhere in the Fondation. The same procedure as for noise disturbances will be applied (see rule 12).
19. Animals are forbidden everywhere in the Fondation.
20. Only wine and beer are allowed in the FEU and the Cité internationale in general. Residents must cover alcohol bottles when carried around the house.

DEPARTURE AND CANCELATION

21. On the day of departure rooms and fridges should be left clean and completely empty of all personal belongings. All damages to the furniture and walls will be charged as well as any extra necessary cleaning. The storage room is open Mon-Fri 9am-12am / 2pm-4pm. Bags can be left in the storage room for a fee. The house is not liable for damages while in storage.
22. Cancellation after moving in and before the end of the first month is charged 40 euro/night and 200 euro/week.
23. Any early departure must be announced 30 days in advance to claim the deposit in full (the state of the room will also be taken into account), and can only be scheduled for the end of the next month (i.e. you can announce that your next rent in full will be your last payment until the last day of the previous month, but no later). The deposit is wired (preferably to a French account to avoid banking fees) up to a month after departure.
24. The security deposit cannot be used to pay the last month rent.
25. After your departure, any belongings left behind will be disposed of. Mail is not kept or forwarded.

Any failure to comply with these rules, and any disrespect or endangerment to a fellow resident may result in immediate dismissal.